



Dear Vendors,

Happy New Year! The Machias Wild Blueberry Festival is only a few months away. This year, first and foremost, we are praying for sunshine. Last year's rain was not fun (but only the third time in 43 years that we can remember that kind of rain). So, as they say in the lyrics to **Blueberry Blues**, "pray for sunshine, and hope it doesn't hail!"

We will continue to offer the three, two, and one day lots. Based on the vendors we spoke with last year, this was popular and most vendors appreciated having these options. We will also continue having dedicated vendor lot attendants. This makes troubleshooting more efficient and quicker. We will continue to offer a lunch delivery option to all our vendors on Saturday and Sunday and are also hoping to add lunch availability on Friday! Once again, all vendors in our lots will be provided with a sign designating that you are an official registered vendor of Centre Street Congregational Church. Wifi access will be available to all our vendors, and you will be provided with an access password when you arrive. We will also have additional overnight security this year with a dedicated security person for our lots and the church.

The Church Commons (or Green Space) will be the three-day lot for vendors who wish to participate on Friday, Saturday, and Sunday. However, the lower portion of this lot will also accommodate vendors who want to be in this space, but only for two days on Saturday and Sunday. These maps will be identified as Church Commons 3 Day, and Church Commons 2 Day.

The Bangor Savings Bank lot will be designated as a two-day lot, for use on Saturday and Sunday. The County lot will be the one-day lot, for Saturday only. There will be no vendors in the County lot on Sunday.

Booth spaces will be assigned by the end of April, (on a first-come, first-serve basis) and we will make every effort to accommodate your space request. When possible, we will try to place three day vendors together. When we receive your application and payment, you will be assigned a space. Pricing for a 10x10 space is as follows:

Three Days- \$200.00	Two Days- \$125.00	One Day- \$75.00
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For non-profits or Washington County residents:

Three Days- \$125.00	Two Days- \$75.00	One Day- \$50.00
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We will charge an additional \$25.00 (total) to the above fees for corner lots.

We will still provide the vendor shuttle service and daytime and overnight parking will be at Machias Memorial High School. The dedicated shuttle service will run on Saturday and Sunday. If you opt for the three-day lot, Court Street and Centre Street will be open on Friday, so the shuttle service will not be needed on this day. You will receive a “vendor tag” to place in your car during the festival. Parking will not be allowed on Court Street or Centre Street on Saturday and Sunday NOR will it be allowed at any time on any part of the Church Commons/Green Space, including overnight. Parking in these areas is not allowed. Your vehicle will be at risk for being towed at your own expense. Please help us cooperate with our local police department.

Set-up times are as follows:

Three day vendors on the **Church Commons Lot:** Thursday evening between 5:00 pm and 7:00 pm or from 6:00 am to 8:00 am on Friday morning.

Two day vendors on the **Church Commons Lot:** Between 5:00 am and 7:00 am on Saturday morning. Cars must be off of both Court and Center Street by 7:15 am.

Two day vendors at the **Bangor Savings Bank Lot:** Between 5:00 am and 7:00 am on Saturday morning. Cars must be off of both Court and Center Streets by 7:15 am. No set-ups on Friday evening will be allowed. If you begin to set up, you will be asked to leave. This is because this is a business and the parking lot is then needed to accommodate parking for the musical comedy on Friday evening.

One day vendors at the **County Court House Lot:** Between 5:00 am and 7:00 am on Saturday morning. Cars must be off of both Court and Center Street by 7:15 am. Take down should be completed by 6:00 pm on Saturday evening.

We expect vendors to stay for the entire day or days for which they have registered. Vendor hours will be 9-5 on Friday and Saturday and 9-3 on Sunday. Out of courtesy to our festival guests, vendors who choose to leave before the end of these assigned hours on the day or days for which they are registered may not be invited back another year.

We will welcome you with coffee and blueberry muffins as you set up on Saturday morning and someone will be available to answer your questions and help you with any issues that may arise throughout the festival.

We look forward to welcoming many of you back and look forward to meeting new participants to this fun, family-friendly, festival!

Warmly,
Ellen Farnsworth and Nancy Lewis, Co-Chairs

For questions, please contact Ellen at: ellenfarnsworth21@gmail.com or at 207-263-8194

Application for Vendors
43rd Annual Machias Wild Blueberry Festival
August 17, 18, 19, 2018 (rain or shine)

Please print clearly

Name _____ Phone _____

Business Name _____

Address _____

City _____ State _____ Zipcode _____

Email _____ website _____

(websites will be listed on the *Machias Wild Blueberry Festival* website with a link to your homepage.)

Vehicle License Plate Number _____

Please give a brief description of your product, service or non-profit _____

Vendor space is available in three different lots known as the ***Church Commons Lot***, the ***Bangor Savings Bank Lot***, and the ***County Court House Lot***. Please refer to the enclosed maps and mark your preferred lot location in the space below. We will make every effort to give you the space you request, but please realize that **spaces will be assigned on a first-come, first-served basis**.

Each space is 10x10. There is no electricity provided (with some exceptions that must be agreed upon in advance) and generators are not allowed. Vendors must provide their own tables and tents. You may reserve more than one space. Required vendor hours are 9-5 on Friday and Saturday and 9-3 on Sunday.

Vendor fees are as follows:

Three Days- \$200.00 (Friday, Saturday and Sunday, 3 day set-up is only available in the Church Commons lot)

Two Days- \$125.00 (Saturday and Sunday, 2 day set-up is available in the Church Commons or the Bangor Savings Bank lots)

One Day- \$75.00 (Saturday only, 1 day set-up is only available in the County Court House lot)

For non-profits or Washington County residents:

Three Days- \$125.00

Two Days- \$75.00

One Day- \$50.00

- We will charge an additional \$25.00 (total) to each of the above fees for corner lots.

- All fees are **non-refundable**. Payment will be required with your application in order to be assigned a space.
- Vendor Space Preferences, please indicate 1st, 2nd, and 3rd lot choices (please refer to the enclosed maps and list both the lot and the space.)

Church
 Commons _____ # _____ # _____
 (3 or 2 day day lot, please indicate if you will be here 2 or 3 days)

Bangor Savings
 Bank _____ # _____ # _____
 (2 day lot)

County Court
 House _____ # _____ # _____
 (1 day lot)

Checks should be made payable to Centre Street Congregational Church. Return this application with payment to: Machias Wild Blueberry Festival, PO Box 444, Machias, ME 04654. Payment can also be made with a credit card by calling the church on Tues, Wed. or Thurs. from 10-2 at 207-255-6665.

The Machias Wild Blueberry Festival reserves the right to reject a vendor application if the festival organizers determine that the vendor's products or organizations are inappropriate for the festival or if they conflict with the goals or tenets of Centre Street Congregational Church.

Parking is prohibited on Centre Street, Court Street, and on the Church Commons at any time, **including overnight**, on Saturday and Sunday of the festival (with the exception of during set-up and take-down times). Violators will be towed at their own expense. Security is provided by the Machias Police Department patrolling the area regularly throughout the festival.

The vendor agrees that he or she, together with his or her agents, employees, or volunteers, will cooperate with festival staff, and follow the directions of festival staff throughout the festival. A vendor may be expelled from the festival for being uncooperative, unruly or violent with festival staff or festival goers.

In making this vendor application, I hereby and forever discharge and release Centre Street Congregational Church, UCC, from all manner of actions, suits, claims, and/or demands, whatsoever, in law or in equity, for damage or loss arising from the application and/or from my (or my organization's) participation in the Machias Wild Blueberry Festival.

Printed Name _____ Signature _____

Date _____